



**VIRTUAL ATLANTA ARTCC  
TEAMSPEAK & DISCORD POLICY**

## Foreword

The Atlanta ARTCC TeamSpeak & Discord servers are provided as a service to the members of the VATSIM network and more specifically the members of Atlanta ARTCC. The purpose of the TeamSpeak & Discord servers is to allow for an environment where members can communicate with each other, primarily via voice, for various purposes including but not limited to controller position briefing and coordination, training, staff meetings, as well as general chat and socialization. This document provides internal direction and guidance on user conduct in ZTL TeamSpeak & Discord servers. In addition, this document serves as a supplement to the requirements prescribed by VATSIM, VATUSA, and ZTL. All TeamSpeak & Discord users, regardless of affiliation, shall familiarize themselves with the provisions of this document and perform in accordance. Failure to adhere to the provisions of this document will result in disciplinary action as per the provisions laid out by VATSIM, VATUSA, and ZTL. This document is a directive by the Air Traffic Manager and is subject to change at any time.

Max Maude

Air Traffic Manager

VATSIM Atlanta ARTCC

## 1. Server Access

- a. The ZTL TeamSpeak address is sent out to all new members in a welcome email. The ZTL Discord invite link is located on the ZTL Website under the Controller Dashboard.
  - i. Both the ZTL TeamSpeak address and ZTL Discord invite link are subject to change without notice.
- b. Members of VATSIM can access the vZTL ARTCC TeamSpeak or Discord server on their personal computer as well as iOS or Android mobile devices using the TeamSpeak3 App or Discord App respectively.
- c. Server permissions are necessary to communicate and move channels in both the TeamSpeak and Discord servers.
  - i. TeamSpeak permissions are granted by a member of the vZTL Staff team.
  - ii. Discord permissions and roles are obtained using the ZTL Role Discord Bot.
- d. The vZTL Staff reserve the right to revoke a user's access to both servers at any time with or without reason, cause, or prejudice.
- e. The ZTL Discord server is accessible to ZTL controllers, visitors, and VATUSA/VATGOV/VATSIM Staff.

## 2. User Login

- a. All users of the Atlanta TeamSpeak Server must have their nickname displayed as their VATSIM recognized identity; that is, his or her real first and last name (i.e. "John Doe").
- b. No user, under any circumstances, shall use a false or assumed identity on the TeamSpeak server, including the use of another member's personal credentials to log in.
- c. Anonymous users are not allowed on the TeamSpeak Server. Anonymous users that connect to the server will be kicked and banned indefinitely.
- d. Nicknames are automatically set in Discord whenever roles are assigned by the ZTL Role Discord Bot.
- e. Controllers shall not change their Discord nickname in the vZTL Discord Server.

## 3. Controllers

- a. Home and visiting controllers should utilize TeamSpeak for all coordination between positions within ZTL.
- b. Controllers shall log in to the TeamSpeak server while controlling online
  - i. Controllers shall not mute their Teamspeak audio while controlling. If there is too much noise, controllers should briefly relocate channels so that they remain available for coordination.
- c. All members in good standing of the VATSIM network are welcome in the TeamSpeak server.
- d. The ZTL Discord server will serve as an alternative medium for controller communication if the ZTL TeamSpeak is offline.
- e. All members must refrain from interfering with controllers who are actively controlling on the VATSIM network.

## 4. Soundboards

- a. Soundboards, defined as software that allows the playback of audio files through a TeamSpeak or Discord user's microphone, are not allowed in controlling channels.
  - i. If caught using a soundboard in a controlling channel, a kick (or, if necessary a ban) from the channel/server may be issued by a staff member.
- b. Obnoxious behavior in any ZTL TeamSpeak channel may result in disciplinary action.

## 5. TeamSpeak Server Groups/Tags

- a. Controllers shall have two tags assigned: the “ZTL Controller” group, and their highest rating only.
  - i. Instructors from other ARTCCs will receive the Controller (C1) server group.
- b. Mentors shall have three tags assigned: the “ZTL Controller” group, the “Mentor” group, and their highest rating only.
- c. Instructors shall have two tags assigned: the “ZTL Controller” group, and the “Instructor 1” group.
- d. VATUSA Staff shall have two tags assigned: the “VATUSA Staff” group, and their highest rating only.
- e. vZTL Staff shall have three to four tags assigned: the “ZTL Controller” group, their respective staff position tag, the mentor tag (if applicable), and their highest rating.
- f. Discord permissions and roles are automatically assigned after using the ZTL Role Discord Bot.

## 6. Streaming/Recording

- a. Streaming/Recording while controlling is allowed and encouraged for purposes of entertainment and/or training.
- b. Streaming or recording the audio from the TeamSpeak or Discord is not allowed for the privacy of other controllers.
- c. Streaming or recording TeamSpeak or Discord audio requires the written permission of vZTL Senior Staff. Streaming/Recording audio without his/her permission may result in loss of TeamSpeak privileges.

## 7. Illicit, Adult, or Pirated Content

- a. All illicit, adult, and/or pirated content is banned from the ZTL TeamSpeak & Discord Servers. If any user of the ZTL TeamSpeak & Discord servers is caught sharing any of the aforementioned content, said user may be subject to an immediate and permanent ban from the ZTL TeamSpeak & Discord servers.

## 8. Conduct

- a. Members of the ZTL TeamSpeak & Discord servers shall be courteous and respectful to one another.
- b. Members of the ZTL TeamSpeak & Discord servers shall not threaten, harass, stalk, or otherwise violate the legal rights of others including expectations of privacy and publicity.

## 9. Disciplinary Action

- a. Individuals who violate the TeamSpeak/Discord Policy may be disciplined as follows:
  - i. Verbal warning from vZTL Staff
  - ii. Kick from the TeamSpeak/Discord Servers
  - iii. Temporary ban from the TeamSpeak/Discord Servers
  - iv. Permanent ban from the TeamSpeak/Discord Servers
  - v. Referral to VATSIM Supervisor Staff/Other authorized representatives of the VATSIM Network

## 10. TeamSpeak Permissions

- a. Unregistered users
  - i. User is confined to the general lobby.
  - ii. Send messages only for the purpose of requesting permissions.
- b. VATSIM Pilots
  - i. All permissions available to unregistered users.
  - ii. Ability to change channel to any public channel.
- c. Home, visiting, and all other VATSIM Controllers
  - i. All permissions available to pilots and unregistered users.
  - ii. Ability to change channels to any controlling channel.
- d. Training Staff (Instructors, Mentors)
  - i. All permissions available to Controllers.
  - ii. Ability to access the training rooms and staff corner channels.
  - iii. Ability to move other users to/from designated training rooms.
  - iv. Ability to kick disruptive users from channels and/or server.
  - v. Ability to assign controller group, pilot group and ratings.
- e. ARTCC Staff (EC, FE, WM, Asst. TA, Asst. FE, Asst. EC, Asst. WM)
  - i. All permissions available to Controllers.
  - ii. Ability to ban disruptive users from the server for 48 hours.
  - iii. Ability to access the staff corner channels and staff meeting channels.
  - iv. Ability to move other users to/from all channels.
- f. Senior Staff (ATM, DATM, TA)
  - i. All permissions available to ARTCC Staff.
  - ii. Ability to assign all server groups.
  - iii. Ability to ban disruptive users for an indefinite amount of time.
- g. Server Administrator
  - i. All permissions available to Senior Staff.
  - ii. Server Administrator Power.